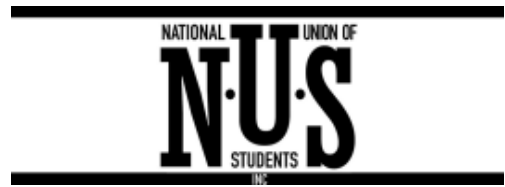


# National Executive Meeting



National Union of Students Inc.

Tuesday, 30<sup>th</sup> January 2024

## Minutes

### Meeting Details:

Venue: Hybrid: Zoom/NUS Office Melbourne

Time: 6:06 pm AEDT

Chair: Ngaire Bogemann (National President)

Minute Taker: Jonathan De La Pena (National Secretary)

## 1. Meeting Open - 6:06pm

### 1.1 Acknowledgement of Country

### 1.2 Attendance

#### National Office Bearers/Non-voting members

Ngaire Bogemann	National President
Jonathan De La Pena	National Secretary
Sabrine Yassine	National Welfare Officer
Grace Franco	National Education Officer
Ela Akyol	National Women's Officer
Ella Gutteridge	National Queer/LGBTQIA+ Officer
Eddie Stephenson (Apology)	National Queer/LGBTQIA+ Officer
Chandra Altoff (Apology)	National First Nations Officer
Mairead Foley	National Disabilities Officer
Reynal Adrien	National International Officer
Jacinto Hedus	National Ethnocultural Officer
Caitlin Marlor	National Small & Regional Officer
Beth Shegog	National TAFE Officer

#### State Branch Presidents/Voting Members

Janageeth (Proxied Oliver Shephard-Bayly)	SA State Branch President
Disha Zutshi	Vic State Branch President
Hamish Covell	NSW State Branch President
Liam Bessell-Koprek	ACT State Branch President
Nick Fallow (Proxied Jeremy Wong)	Qld State Branch President
Heidee Austic	WA State Branch President
Liam McLaren	TAS State Branch President

#### General Executive Members/Voting Members

Xavier Dupe	General Executive Member
Veronika Gobba	General Executive Member
Tess Robb	General Executive Member
Finbar Bray	General Executive Member
Nicholas Goodyer	General Executive Member
Ben Grillett (Proxied Lucy Fawcett)	General Executive Member
Brandon Lee	General Executive Member
Rahul Mittal (Proxied Kevin Li)	General Executive Member
Alexander Knowles (Apology)	General Executive Member
Daniel O'Shea	General Executive Member
Daniel O'Shea (Proxied Molly Quinnell)	General Executive Member
Asadullah Jan	General Executive Member

#### 1.3 **Absent**

#### 1.4 **Election of Deputy Chair**

##### **Action**

The National Executive appoints Jonathan De La Pena as the Deputy Chair of the Committee.

**Moved:** Ngaire Bogemann (National President)

**Seconded:** Disha Zutshi (VIC State Branch President)  
Carried Without Dissent (CWD)

## 1.5 Acceptance of Apologies

### Action

The National Executive accepts the apologies of the following:

Eddie Stephenson	National Queer/LGBTQIA+ Officer
Chandra Altoff	National First Nations Officer
Alexander Knowles	General Executive Member

**Moved:** Ngaire Bogemann (National President)

**Seconded:** Ela Akyol (National Women's Officer)

CWD

## 1.6 List of Accepted Proxies

The following proxies have been accepted by the National Secretary:

- Janageeth (on behalf of Oliver Shephard-Bayly)
- Benjamin Grillett (on behalf of Lucy Fawcett)
- Nick Fallow (on behalf of Jeremy Wong)
- Rahul Mittal (on behalf of Kevin Li)
- Darcy O'Shea (on behalf of Molly Quinnell)

## 1.7 Disclosure of Conflicts of Interest

None received.

## 1.6 Confirmation of Previous Minutes

None received.

## 2. National Officer Reports

### 2.1 Chance for OBs to speak further on their reports.

Jonathan gave a verbal report

Sabrina took report as read

Grace gave a verbal report

Ela gave a verbal report

Ella gave a verbal report

Mairead took report as read

Rey took report as read

Jacinto took report as read

Caitlin took report as read

Beth took report as read

## 2.2 **Motion to Accept National Officer Reports**

### **Action**

That National Executive accepts the submitted reports of the National Officers.

**Moved:** Disha Zutshi (VIC State Branch President)

**Seconded:** Hamish Covell (NSW State Branch President)

CWD

## 3. **State Officer Reports**

3.1 Chance for SBPs to speak further on their reports

## 3.2 **Motion to Accept State Officer Reports**

Disha took report as read

Hamish took report as read

Liam took report as read

Heidee took report as read

Liam took report as read

### **Action**

That National Executive accepts the submitted reports of the State Officers.

**Moved:** Ela Akyol (National Women's Officer)

**Seconded:** Jonathan De La Pena (National Secretary)

CWD

## 4. Matters for Discussion

### 4.1 NUS 2024 Budget Overview and Q+A (10 min)

### 4.2 Motion to endorse the 2024 Budget

The budget for 2024, while ratified during National Conference, has yet to pass through NX and be endorsed.

**Action:**

The National Executive endorses the ratified budget for 2024.

**Mover:** Jonathan De La Pena (National Secretary)

**Seconder:** Disha Zutshi (VIC State Branch President)

CWD

## 5. Matters for Decision

### 5.1 Appointment of Fee Review Committee

The Fee Review Committee of NUS is required to be filled in the first meeting of the National Executive according to 93.1 of the By-Laws, the committee must be filled by 5 members of the National Executive.

**Action:**

The National Executive appoints the following to the Fee Review Committee:

- Veronika Gobba
- Caitlin Marlor
- Oliver Shephard-Bayly
- Tess Robb
- Jacinto Hedus

**Mover:** Ngaire Bogemann (National President)

**Seconder:** Jonathan De La Pena (National Secretary)

CWD

## 5.2 Appointment of Budget Review Committee

The Budget Review Committee of NUS is required to be filled in the first meeting of the National Executive according to 89.1 of the By-Laws, the committee must be filled by 5 members of the National Executive.

**Action:**

The National Executive appoints the following to the Budget Review Committee:

- Veronika Gobba
- Disha Zutshi
- Liam Bessell Koprek
- Dan O'Shea
- Liam McLaren

**Mover:** Ngaire Bogemann (National President)

**Second:** Jonathan De La Pena (National Secretary)

CWD

## 5.3 Appointment of Public Officer

As an incorporated association based in the Australian Capital Territory the NUS is required to appoint a public officer to receive communications on behalf of the organisation with a permanent address in the ACT

**Action:**

That the National Executive appoints Liam Bessell Koprek as the NUS Public Officer

**Mover:** Ngaire Bogemann (National President)

**Second:** Jonathan De La Pena (National Secretary)

CWD

## 5.4 National Officer Honorarium

The National Executive is required to set the honorarium of its paid officers in its first meeting according to 31.3 of the Regulations.

**Action:**

- The National Executive set the honorarium for the positions of National Education Officer, National Welfare Officer and National Women's Officer at the amount equal to 0.75 FTE on Australian Federal Minimum Wage rates.
- The National Executive set the honorarium for the position of National Queer Office to the amount equal to 1.0 FTE on Australian Federal Minimum Wage rates, to be split between the two officers in the position.

**Mover:** Ngaire Bogemann (National President)

**Second:** Jonathan De La Pena (National Secretary)

CWD

### **National Executive Calendar**

Proposed Meeting Dates:

- 30<sup>th</sup> January 2024, 6:00 PM AEDT
- ~~4~~13<sup>th</sup> March 2024, 7:30 PM AEDT - Budget Review
- 1<sup>st</sup> May 2024 7:30, PM AEST - Education Conference Tendering
- 5<sup>th</sup> June 2024 7:30, PM AEST – Meeting Dates Review
- 31<sup>st</sup> July 2024 7:30, PM AEST - National Conference Tendering
- 4<sup>th</sup> September 2024, 7:30 PM AEST - 2024 Budget/Fee Review
- 2<sup>nd</sup> October 2024, 7:30 PM AEDT
- 6<sup>th</sup> November 2024, 7:30 PM AEDT - Appoint pre business committee
- 4<sup>th</sup> December 2024, 7:30 PM AEDT - Acceptance of accreditation report

#### **Action:**

The National Executive approves the following schedule of dates for 2024 meetings of the National Executive *with an amendment to change 14<sup>th</sup> March to 13<sup>th</sup> March to align with meetings being on Wednesday evenings.*

**Mover:** Ngaire Bogemann (National President)

**Second:** Jonathan De La Pena (National Secretary)

CWD

### 5.5 **Annual Subscription under C8.2b**

Each member organisation must pay an annual subscription amount equal to the EFTSLs of the students represented by that member organisation multiplied by:

- a) In 2004, \$5.00 and
- b) After 2004 adjusted by CPI (\$8.36) or if a lesser amount is determined by resolution of the National Executive

In 2023 this amount was \$2.00 per EFTSL which some member unions were able to meet, but majority still required a waiver.

#### **Action:**

The National Executive sets the subscription amount for members for 2024 to be \$2.11 per EFTSLs of the member organisations

**Mover:** Ngaire Bogemann (National President)

**Second:** Jonathan De La Pena (National Secretary)

CWD



## 5.6 Appointment of Account Signatories

The NUS needs to update its bank signatories on an annual basis to ensure that the current board has access to the organisation's finances while removing any signatories no longer part of the NUS. As of now, the current bank signatories are Bailey Riley and Sheldon Gait, both of whom are no longer part of the national executive.

### **Action:**

- The National Executive removes Bailey Riley and Sheldon Gait as signatories to the National Union of Students bank account
- That the National Executive appoints Ngaire Bogemann, Jonathan De La Pena and Finian Scallan as signatories to the National Union of Students bank account from 1st February 2024 until the first National Executive of 2025

**Mover:** Liam McLaren (TAS State Branch President)

**Second:** Disha Zutshi (VIC State Branch President)

CWD

## 5.7 Appointment of ATO Registrants

From time to time, the NUS is required to update its approved contacts list with the ATO to ensure that its mandatory reporting obligations, including the payment of taxes is kept up-to-date.

To that end, it is requested that the NUS National Executive confirms and approves that:

### **Action:**

- Ngaire Bogemann, NUS President, is appointed as primary ATO contact and is authorised to sign the Change of registration details form (NAT 2943-8.21) on behalf of the NUS;
- Jonathan De La Pena, NUS General Secretary, is appointed with the same powers to add, remove and update the NUS' authorised contacts as required;  
AND
- 
- Finian Scallan, NUS Finance Officer, is added as an authorised contact.

**Mover:** Ela Akyol (National Women's Officer)

**Second:** Disha Zutshi (VIC State Branch President)

CWD